

## CONFLICT OF INTEREST NORTHERN REGIONAL COLLEGE

The College is required by its Instrument of Government to maintain a Register of Members' Interests. The purpose of the Register is to record any material interests that each governor holds which could be perceived to have a bearing on any decisions coming before the Governing Body.

Each member is required to enter all business interests held, membership of any public bodies, any positions held that might give rise to a perceived conflict of interest, the names of any relatives who work at the College and a declaration of any significant political activity undertaken in the five years prior to appointment.

It is the responsibility of each governor to ensure that their entry in the Register is kept up-to-date. An opportunity to declare any items of interest should form part of the agenda of each full Governing Body meeting. If any issue coming before the Governing Body has, or could be perceived to have, the potential to conflict with the members' stated interests held in the Register, that member should declare the interest and withdraw from discussion of the issue. There will be instances when the potential conflict of interest is not clear cut; on these occasions, members should discuss the issues with the chair in advance of the meeting. If the potential conflict is not felt to be prejudicial to the issue up for discussion, the member need not withdraw. A member should withdraw, however, from the discussion of any issues, where there is a possible personal financial benefit or any financial benefit to his or her friends or relatives.

The Register should be available during normal office working hours at the College and at all meetings of the Governing Body to anyone wishing to inspect it