

NORTHERN REGIONAL COLLEGE

STAFFING COMMITTEE

Minutes of the meeting of the Staffing Committee held on 1 December 2014 at 5.30 pm at the Farm Lodge Ballymena Campus, Northern Regional College.

Present Mr S Davidson (Chairperson), Mrs I Allison and Professor T Scott (Principal)

In Attendance Mrs B Lavery, Mrs C Moore and Mr J Hunter

UNRESERVED BUSINESS

37.1 Apologies

There were apologies from Mr I Goldsworthy and Mr Jay.

37.2 Declarations of Interests

There were no declarations of interest.

37.3 Minutes of the Last Meeting

The unreserved minutes of the meeting of the Staffing Committee held on 3 November 2014 were approved.

37.4 Matters Arising

37.4.1 Terms of Reference (minute 36.5 b))

The Committee noted that the Governing Body (19 November 2014) had approved its Terms of Reference.

37.4.2 Employment Policies (minute 36.10)

It was noted that two employment policies, 'Whistleblowing' and 'Good Relations' are currently being consulted on.

There were no other matters arising from the minutes of the last meeting.

37.5 Chairperson's Communications

The Chair drew attention to the:

a) Annual Governors' Dinner. He thanked the Principal on behalf of the Governing Body for a superb dinner served at the Ballymoney Campus on 27 November 2014.

b) Appointment of Chair of Governing Body. It was noted that Ms Carmel McKinney OBE has been appointed Chair of the Governing Body from 20 November 2014 to 19 November 2018.

c) Presentation to Previous Chair of Governing Body. A presentation was made to Mr G Gilpin, by the four Chairs and the Principal on behalf of the Governing Body, at the Ivory Restaurant, Belfast on Monday 24 November 2014.

37.6 Correspondence

There was no correspondence to report.

37.7 Staffing Committee KPIs

The Committee received a paper providing details of progress, as at 1 December 2014, in relation to Staffing KPIs from the 2014/2015 Balanced Scorecard. It is anticipated that the College will meet all its targets by the year-end with the exception of the net staff utilisation target. It was noted that the forthcoming redundancy programme would help to address the utilisation rate moving forward into 2015/2016.

37.9 Salisbury Report

It was noted that the Task Force had had its third meeting. Mrs Lavery reported that the management side would be preparing a paper on core values for the Task Force for the December meeting and the staff side would be drafting a joint staff position paper on all the Salisbury recommendations for the January meeting.

37.8 Any Other Notified Business

There was no other notified business

37.9 Next Meeting

It was noted that the next meeting of the Staffing Committee has been rearranged for Monday 26 January 2015 at 5.30 pm.