

NORTHERN REGIONAL COLLEGE

STRATEGIC IMPROVEMENT COMMITTEE

Minutes of the meeting of the Strategic Improvement Committee held on Wednesday 25 November 2015 at the Newtownabbey Campus commencing at 3.45 pm.

Present Ms C McKinney (Chair), Professor Scott (Principal), Mrs I Allison and Mr A Kennedy

In Attendance Ms J Small and Mr J Hunter

UNRESERVED BUSINESS

2.1 Apologies

There were no apologies

2.2 Declaration of Interests

There were no declarations of interest.

2.3 Minutes of Last Meeting

The minutes of the meeting held on 5 October 2015 were approved.

2.4 Matters Arising

There were no matters arising from the minutes of the last meeting.

2.5 Monitoring Report – Implementation of Strategic Improvement Plan

The Committee examined the following sections of the Report;

a) KPI Reporting Schedule. The Principal provided an overview of the reporting schedule noting that KPI 1 (Recruitment); KPI 5 (Financial Sustainability) and KPI 11 (Diversifying Income) will be reported at the November GB meeting. Over the course of the year the Governing Body will monitor the remaining 9 KPIs. The Principal stated that a member of the Senior Leadership Team would be responsible for reporting each of the KPIs.

The Principal provided an update on the recruitment process for senior posts. It was proposed and agreed that the Vice Principal Engagement and Innovation will be renamed Vice Principal Business Development & Transformation. She said that the Vice Principals and Chief Operating Officer would attend all sub Committee meetings. Mr Kennedy expressed the view that care was necessary to ensure that some KPIs didn't fall between two stools.

The Committee reviewed and agreed a proposed reporting schedule for KPIs. It was noted that the Education Committee and the Resources Committee were each responsible for monitoring six KPIs

b) Progress in Achieving KPIs. The Committee considered progress in respect of the following KPIs: KPI 1 (current status Amber), KPI 5 (Green) and KPI 11 (Green). The current status of KPI 8 (Quality Learning Environment) is amber; it was noted that the OBC is with the Minister for approval but has still to be submitted to DFP. It was also noted that that there would be challenges ahead in regard to targets.

c) Actions to be taken to Address Deviations in Achievement of KPI Targets. Attention was drawn to this section, which provides details of slippage, proposed actions to address slippage, timescale for mitigating actions and the person responsible.

d) Change Programme RAG Summary. It was noted that all workstreams are on target to deliver the projects within their remit and colour coded Green with the exception of Infrastructure (Amber).

2.6 Any Other Business

2.6.1 Recruitment of Head of Corporate Challenge.

The Principal proposed and it was agreed that the Head of Corporate Challenge would be open to both academic and support as a secondment.

As there was no further business the meeting concluded at 5.00 pm