

2020/21	Essential skills Community Education Courses [leading to a qualification] (Contact majella.quinn@nrc.ac.uk)	Course Duration	Full Fee	Concessionary Fee	Examination Fee
OCR	Entry Level Award in Using ICT (complete 3 of any 4 units - Basic IT Skills / Sourcing Information / Emails / Charts)	3hrs x 12wks = 36hrs	FREE	FREE	FREE
C&G	Entry Level Award for IT Users - Word-processing / IT User Fundamentals / Using Emails / Using Internet	3hrs x 12wks = 36hrs	FREE	FREE	FREE
	Entry Level 1, 2, 3 Certificate in Essential Skills - Literacy or Numeracy	3hrs x 18wks = 54hrs	FREE	FREE	FREE
	Level 1 & 2 Certificate in Essential Skills - Communication or Application of Number	3hrs x 18wks = 54hrs	FREE	FREE	FREE
	Level 1 & 2 Certificate in Essential Skills - Information & Communication Technology (ICT)	3hrs x 18wks = 54hrs	FREE	FREE	FREE
	ESOL Skills for Life - Entry Level 1, 2, 3	3hrs x 20wks = 60hrs	£30.00	£30.00	£70.00
	ESOL Skills for Life - Level 1 & 2	3hrs x 20wks = 60hrs	£30.00	£30.00	£70.00
OCR	ITQ Level 1 Award in IT User Skills (completion of 3 of the 11 units listed)	3hrs x 18wks = 54hrs	£87.00	£44.00	£50.00
	Improving Productivity / Word-processing Software / Spreadsheets Software / Database Software	3hrs x 6wks = 18hrs	£34.00	£30.00	£31.00
	Desktop Publishing Software / Presentation Software / Imaging Software / Using Internet	3hrs x 6wks = 18hrs	£34.00	£30.00	£31.00
	Using Email / IT User Fundamentals	3hrs x 5wks = 15hrs	£30.00	£30.00	£31.00
	IT Security for Users	3hrs x 4wks = 12hrs	£30.00	£30.00	£31.00
2020/21	Community Education Accredited Courses (Contact donna.mccullough@nrc.ac.uk)				
CCEA	Level 1 Award in Creative Craft - Basic Drawing & Painting Skills	3hrs x 10wks = 30hrs	£48.00	£30.00	£32.00
	Level 1 Award in Creative Craft - Basic Interior Design Skills	3hrs x 10wks = 30hrs	£48.00	£30.00	£32.00
	Level 1 Award in Creative Craft - Basic Mixed Craft Skills - Soft Furnishing / Crochet / Knitting / Embroidery	3hrs x 10wks = 30hrs	£48.00	£30.00	£32.00
	Level 1 Award in Creative Craft - Basic Fashion Skills - Nail Art / Make-up	3hrs x 10wks = 30hrs	£48.00	£30.00	£32.00
RSPH	Level 2 Award in Identifying & Controlling Food Allergy Risks	2.5hrs x 4wks = 10hrs	£25.00	£25.00	£22.00
	Level 2 Award in Food Safety & Hygiene	2.5hrs x 4wks = 10hrs	£25.00	£25.00	£22.00
	Level 2 Award in Nutrition for Health	2.5hrs x 4wks = 10hrs	£25.00	£25.00	£22.00
Qualsafe	Level 3 Award in Emergency Paediatric First Aid (RQF)	2.5hrs x 4wks = 10hrs	£25.00	£25.00	£12.00
	Level 3 Award in Emergency First Aid at Work (RQF)	2.5hrs x 4wks = 10hrs	£25.00	£25.00	£12.00
SLQ	Level 2 qualification Community Sports Leadership (Minimum age 13) Fees and hours tbc.	2hrs x 12 wks =24hrs	£40 no concession		£36.50
C&G	NVQ Level 2 Upholstery and soft furnishings.	4hrs x 33wks = 132 hrs	£212.00	£106.00	£129.00
SIGNATURE	Level 1 Award in British Sign Language (3 Units)	3hrs x 20wks = 60hrs	£96.00	£48.00	£92.00
	Introduction to BSL	3hrs x 7wks = 21hrs	£34.00	£30.00	£25.00
	Conversational BSL	3hrs x 7wks = 21hrs	£34.00	£30.00	£40.00
	BSL at School, College or Work	3hrs x 7wks = 21hrs	£34.00	£30.00	£40.00
CPCAB	Level 2 Award in Effective Listening Skills	3hrs x 5wks = 15hrs	£30.00	£30.00	£60.00
	Level 2 Award in Introduction to Counselling Skills	3hrs x 10wks = 30hrs	£48.00	£30.00	£60.00

#### PLEASE NOTE

\* Facilitation of courses is subject to lecturer availability within a geographical area and a minimum of 11 learners enrolling

\* Above fees ONLY apply where students pay their own fees, or where community groups subsidise course fees due to funding sourced from Trusts, Foundations or other PRIVATE charitable sources. Where community groups are in receipt of funding from a PUBLIC body i.e., Big Lottery, DfC, Education Authorities, District Councils or EU funding, NRC is obliged to charge the full cost of delivering the course, [quotation upon request].