

Don't come to college if you have Covid-19 symptoms.

Visit [nidirect.gov.uk/coronavirus](https://nidirect.gov.uk/coronavirus) to book a test online.

Call 119 if you cannot book a test online.

# Actions to Take for Staff & Students

## YOU SHOULD BOOK A COVID-19 TEST IF YOU HAVE

### A High Temperature

This means you feel hot to touch on your chest or back (you do not need to measure your temperature).

### A New Continuous Cough

This means coughing a lot for more than an hour or 3 or more coughing episodes in 24 hours (if you normally have a cough it may be worse than usual).

### A Loss or Change to Your Sense of Smell or Taste

This means you have noticed you cannot smell or taste anything, or things smell or taste different to normal.

## HERE IS WHAT TO DO IF

Scenario 1 You Test Positive For Covid-19	Scenario 2 You Have Covid-19 Symptoms	Scenario 3 You are a close contact or someone in your household tests positive for Covid-19			Scenario 4 A staff member or student on campus tests positive for Covid-19	Scenario 5 A staff member or student on campus shows symptoms for Covid-19	Scenario 6 I am a staff member or student and I was in a classroom with a positive case, what do I do?	Scenario 7 You Have Been In Contact With Someone Who Has Been Identified As a Close Contact	Scenario 8 You Have Travelled Abroad and Have to Self-Isolate
		Fully Vaccinated	Not Fully Vaccinated	Young People (aged 11 – 18), Not Fully Vaccinated					
<p><b>What To Do</b></p> <ul style="list-style-type: none"> <li>→ Do not come to College.</li> <li>→ Notify the College immediately of test result via online absence form.</li> <li>→ Self-isolate for 10 days or as advised by the PHA.</li> </ul> <p><b>When Can I Return?</b></p> <p>You may be able to return to College after 10 days following the completion of a risk assessment.</p>	<p><b>What To Do</b></p> <ul style="list-style-type: none"> <li>→ Do not come to College.</li> <li>→ Book a Covid-19 test.</li> <li>→ Notify the College immediately of test result.</li> </ul> <p><b>When Can I Return?</b></p> <p>You can return to College if the test is negative providing you are well enough, have not had a fever for 48 hours and if you have not been advised to self-isolate by the PHA Contact Tracing Service.</p>	<p><b>What To Do</b></p> <ul style="list-style-type: none"> <li>→ You do not have to isolate.</li> <li>→ Attend College as normal</li> <li>→ You should get a PCR test on day two and day eight of the 10-day period following last contact with the positive person.</li> <li>→ Take a daily lateral flow test (LFT).</li> <li>→ If you test positive at any stage please see Scenario 1.</li> </ul> <p><b>When Can I Return?</b></p> <p>→ You can return to College when you have completed 10 days of self-isolation without any symptoms.</p>	<p><b>What To Do</b></p> <ul style="list-style-type: none"> <li>→ Do not come to College.</li> <li>→ Notify the College immediately of your absence via online absence form.</li> <li>→ Book a PCR test on day two and day eight of the 10-day period following last contact with the positive person.</li> <li>→ Take a PCR test.</li> </ul> <p><b>When Can I Return?</b></p> <p>→ You can return to College if the PCR test is negative providing you are well enough, have not had a fever for 48 hours and if you have not been advised to self-isolate by the PHA Contact Tracing Service.</p>	<p><b>What To Do</b></p> <ul style="list-style-type: none"> <li>→ Notify the College immediately of your absence via online absence form.</li> <li>→ Self-isolate and book a PCR test as soon as possible.</li> <li>→ If the PCR test is negative, self-isolation can end. A second PCR test is required eight days after the last contact with the positive case.</li> <li>→ Take a daily lateral flow test (LFT).</li> </ul> <p><b>When Can I Return?</b></p> <p>→ You can return to College if the PCR test is negative providing you are well enough, have not had a fever for 48 hours and if you have not been advised to self-isolate by the PHA Contact Tracing Service.</p>	<p><b>What To Do</b></p> <ul style="list-style-type: none"> <li>→ Arrange for the person to go home immediately.</li> <li>→ If they can't leave immediately, send them to an isolation room until they can leave.</li> <li>→ Notify the College of the positive case using the online form via online absence form.</li> <li>→ The College will arrange contact tracing and cleaning of occupied rooms.</li> <li>→ Remaining staff and students should stay on campus unless they are identified as a close contact by the College.</li> </ul>	<p><b>What To Do</b></p> <ul style="list-style-type: none"> <li>→ Arrange for the person to go home immediately.</li> <li>→ If they can't leave immediately, send them to an isolation room until they can leave.</li> <li>→ The person should arrange a PCR test.</li> <li>→ They notify the College using the online form for contact tracing if it is positive.</li> </ul>	<p><b>What To Do</b></p> <ul style="list-style-type: none"> <li>→ Attend College as normal unless identified as a close contact by the College or you develop symptoms.</li> </ul>	<p><b>What To Do</b></p> <ul style="list-style-type: none"> <li>→ Attend College as normal.</li> <li>→ If you do not have any Covid-19 symptoms you should carry on with normal activities.</li> </ul>	<p><b>What To Do</b></p> <ul style="list-style-type: none"> <li>→ Do not come to College.</li> <li>→ Notify the College immediately via online absence form.</li> <li>→ Self-isolate for 10 days in line with quarantine advice.</li> </ul> <p><b>When Can I Return?</b></p> <p>You can return to College when you have completed 10 days of self-isolation without any symptoms.</p>
<p><b>Online Covid-19 Absence Form</b> </p>									
<p><b>Omicron Close Contacts</b></p> <p>If you are a close contact of a suspected Omicron case you will be contacted by the Public Health Agency (PHA). You will be asked to <b>isolate for ten days</b> and take a PCR test on day two and day eight, <b>regardless</b> of your <b>vaccination status or age</b>.</p>									

You must complete a 'Covid Return to Campus' form and forward to College before you are permitted to return