

Customer Compliments Form

If we have done something well, we value and appreciate your positive feedback

Title (Miss/Mrs/Ms/Mr/Other):					
Name:					
Contact Address:					
Telephone Number:					
E-mail:					
Student ID (if applicable)					
Course Title (if applicable)					
Status (please 'X')					
FE/WBL Student	HE Student	Parent or Guardian	Member of the Public	Employer	Organisation

Details of Compliment: Please ensure that all details are provided, including (if relevant) date, time and place of the event; and names of those involved. You may attach additional sheets if necessary.

This form should be returned:

By post to: Quality Manager, Northern Regional College, Trostan Ave, Ballymena, BT43 7BN.

By e-mail to: quality.improvement@nrc.ac.uk

NB: You can post your complaint externally, or leave it at your nearest Campus Reception.

Signature:			Date:		
Office Use Only					
Date received:				Date acknowledged:	

Received by:		Responsible Owner:	
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