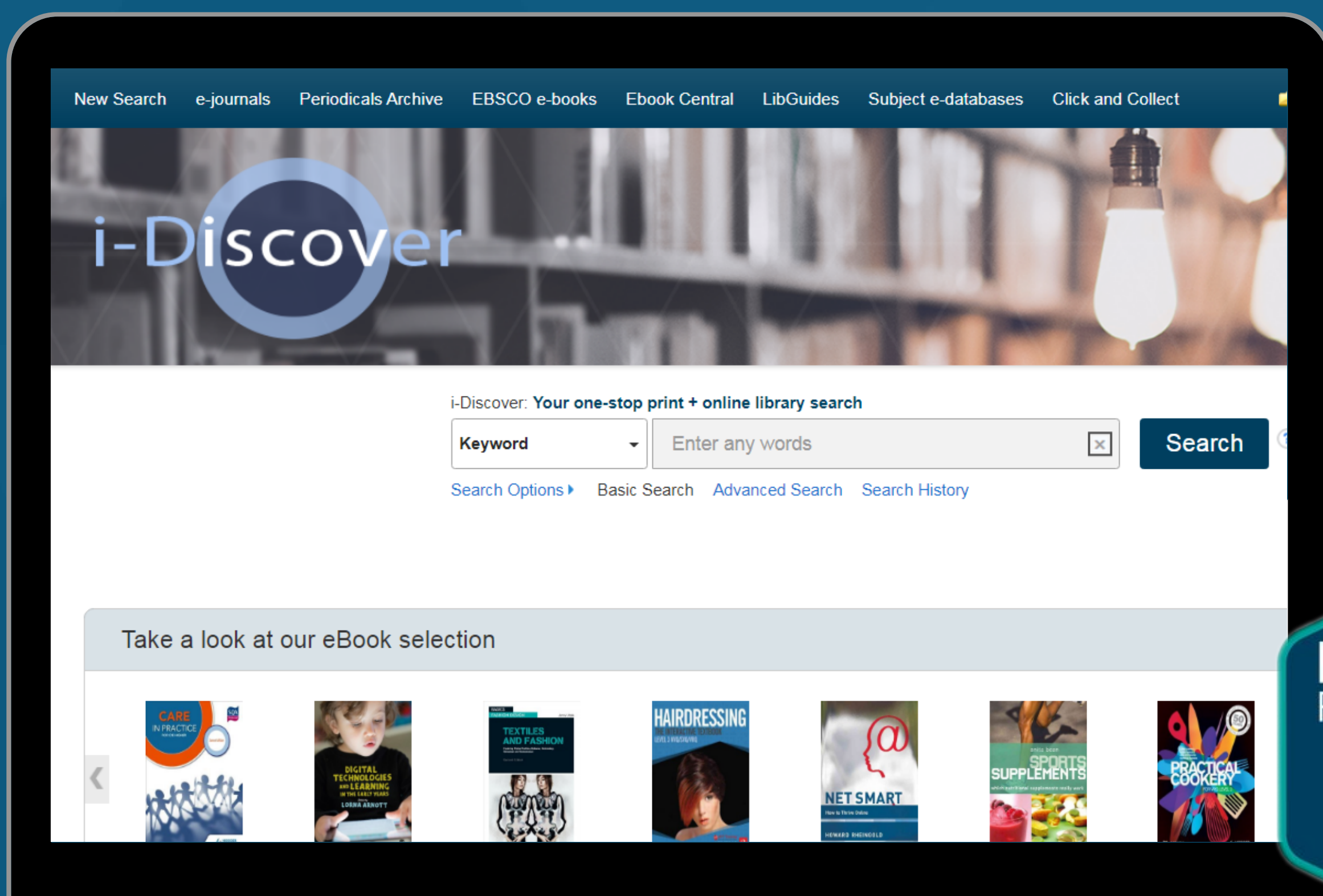



STAFF GUIDE TO THE LIBRARY'S DIGITAL AND INFORMATION RESOURCES



NORTHERN
Regional College
Libraries





CONTENTS

3 Accessing Library Resources

4 NRC LibGuides

5 Library Discovery Service/Catalogue (i-Discover)

8 e-Books

11 Academic e-journals

12 Subject e-databases

13 JISC FE Vocational Resources

14 New! Flipster

15 Curriculum Builder

16 Library Workshops

17 Library Extras

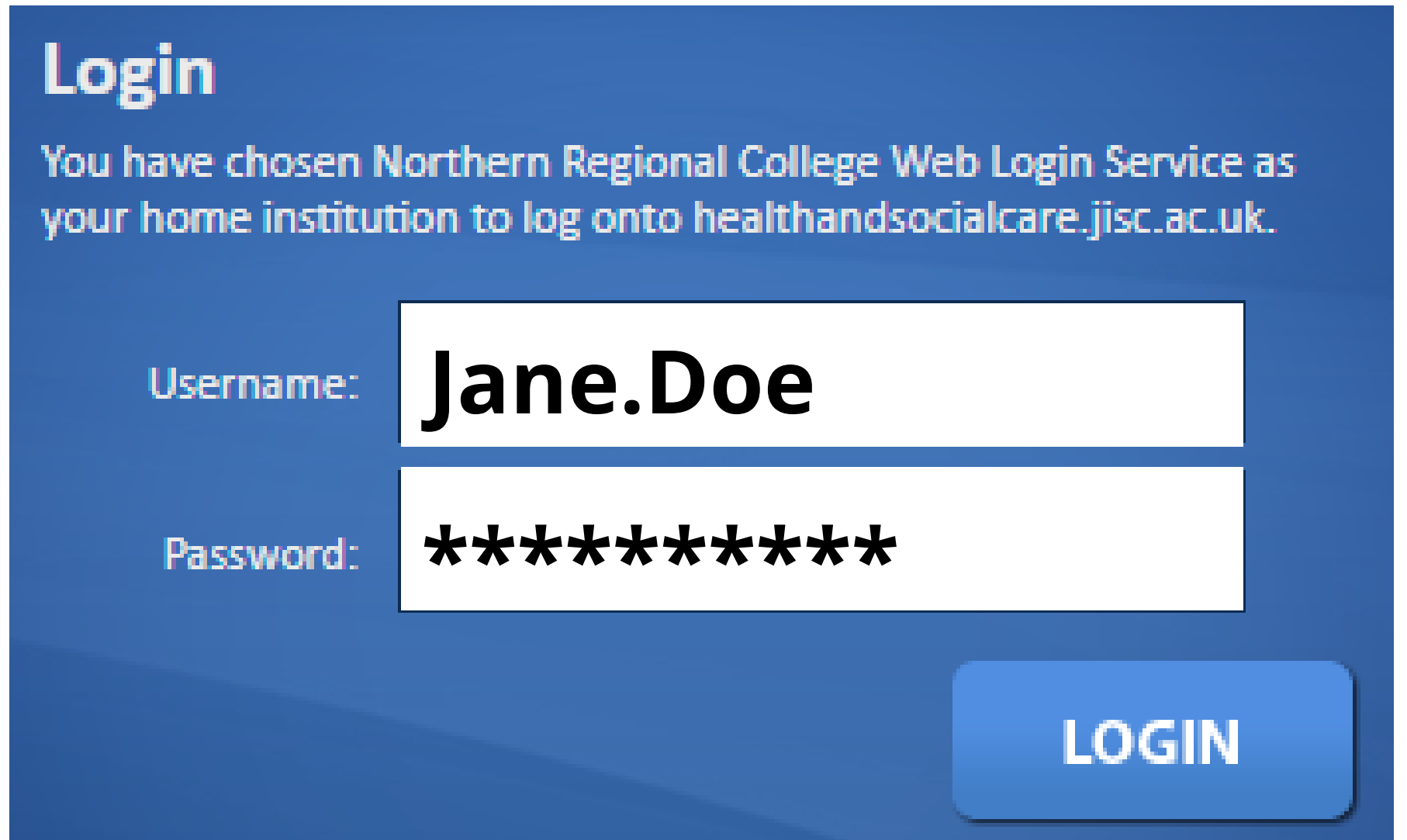
18 Get in Touch



ACCESSING LIBRARY RESOURCES

When accessing the Library's digital and information resources, a login screen will appear.

To gain access to the resource you will have to sign in, using your staff username (FirstName.LastName) and your password, as you would do when logging onto any of the College computers.



Login

You have chosen Northern Regional College Web Login Service as your home institution to log onto healthandsocialcare.jisc.ac.uk.

Username: **Jane.Doe**

Password: *********

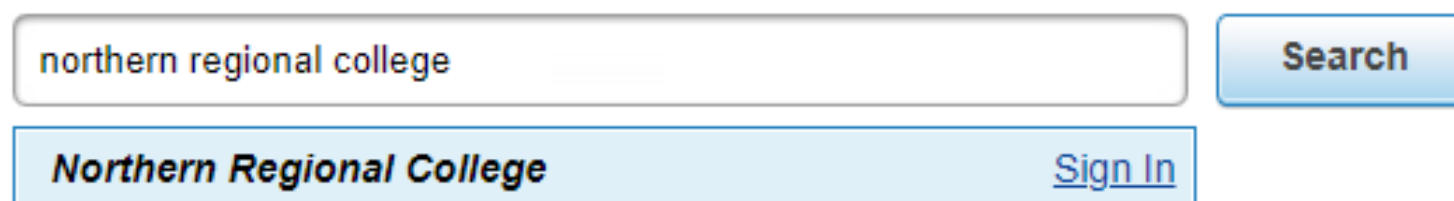
LOGIN

Some of the subject e-databases, may require you to select your organisation, prior to the login screen appearing.

Type and/or select 'Northern Regional College', you will then be redirected to the login screen e.g.

Which organisation would you like to sign in with?

Start typing the name of your [organisation](#) (e.g. Anywhere College) in the search box, and options will appear below:



northern regional college **Search**

Northern Regional College [Sign In](#)

[Need help logging in?](#)

The UK Access Management Federation
[Accessibility statement](#) [Privacy and Cookies Policy](#)

Search over [All Sites](#)

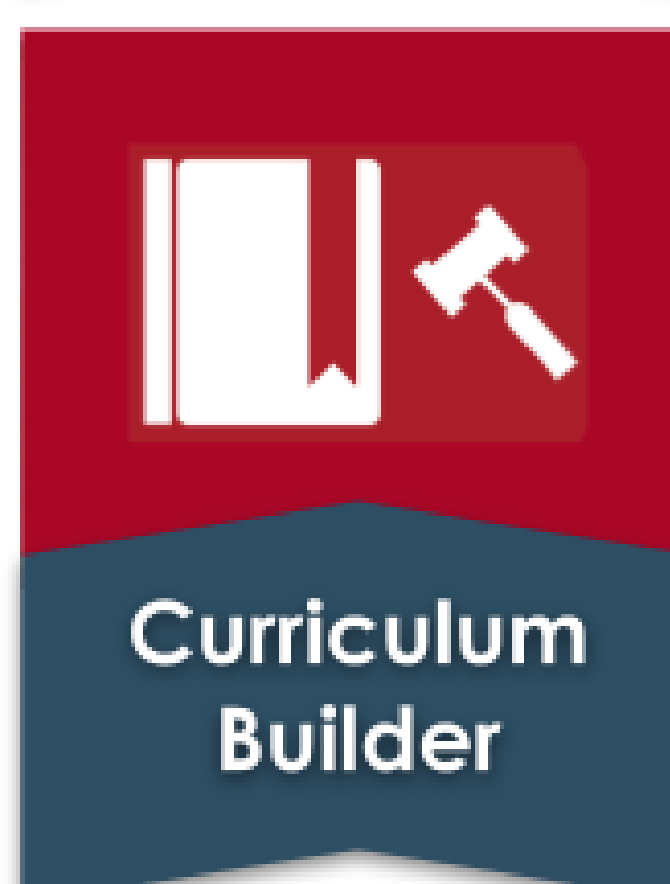
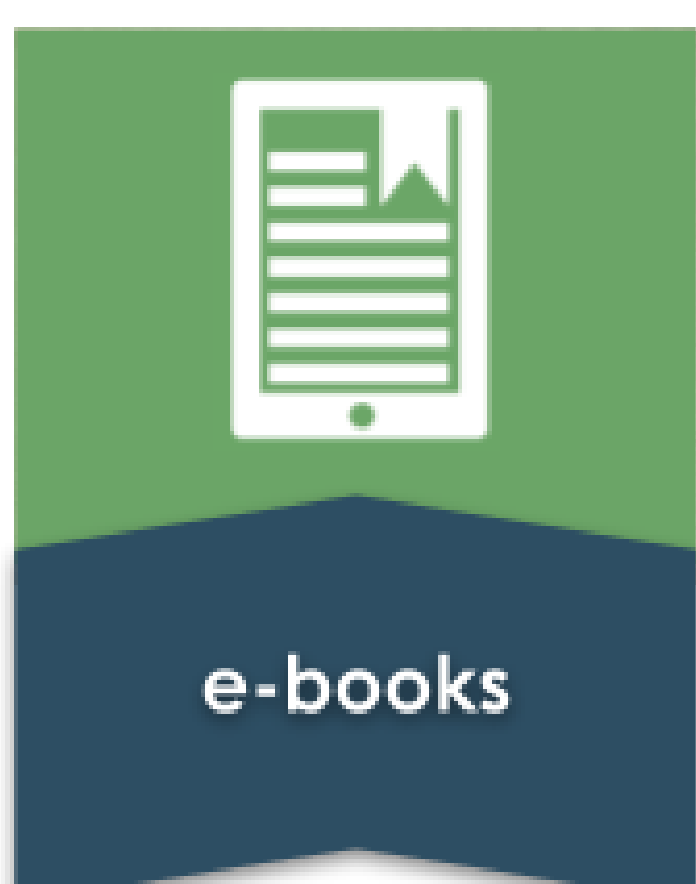
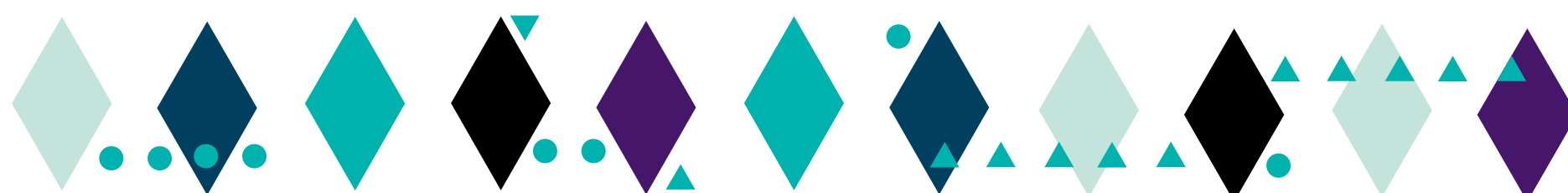


NRC LIBGUIDES

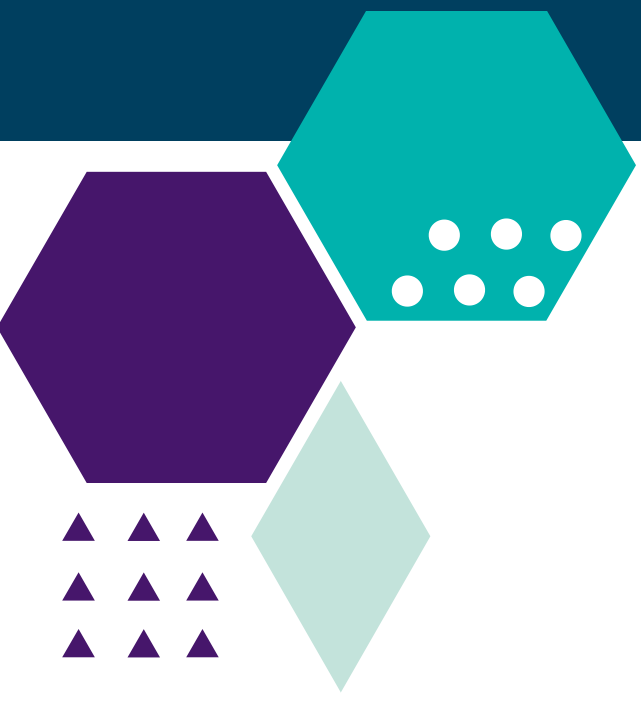
With a library on each site, Northern Regional College can provide staff and students with a wide range of resources across all subject areas. Each library is well stocked with current books, journals and reports. Our online and digital resource subscriptions are constantly expanding.



[NRC LibGuides](#) provides staff and students with everything they need to know about the library. It is an easy way for you to find out about our wide range of resources and services. The Library Resources area at the bottom of this page includes sections containing useful help guides as well as discovering forthcoming library workshops or events taking place throughout the academic year.



LIBRARY DISCOVERY SERVICE

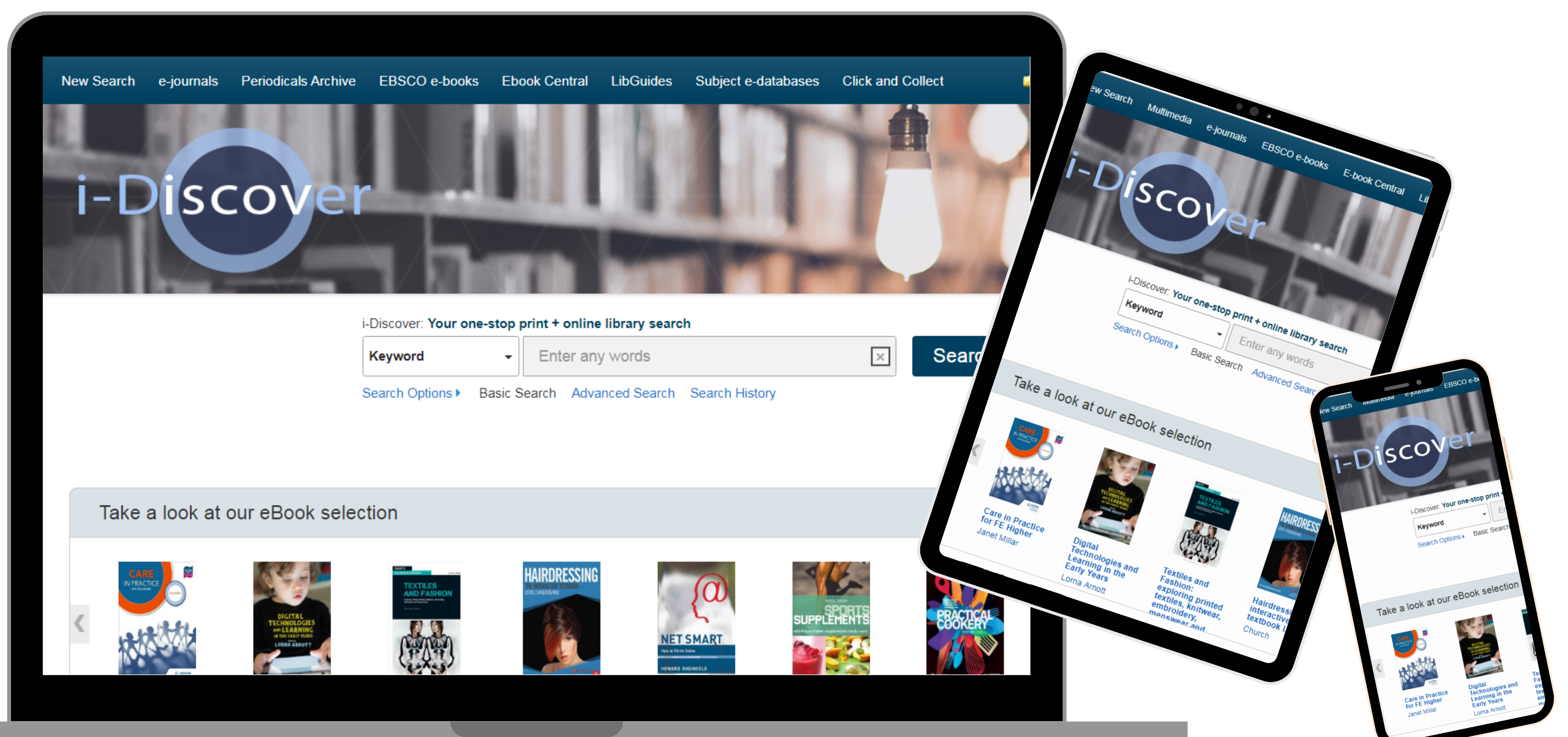


[i-Discover](#) is the Library's discovery service (online catalogue). This is your 1-Stop search tool for all of your informational needs. i-Discover is the Libraries' equivalent of 'Google', where access is available to content that is not freely available via the open web.

Find books, e-books, academic e-journals, magazines, reports, research starters, videos, open access content and much more.

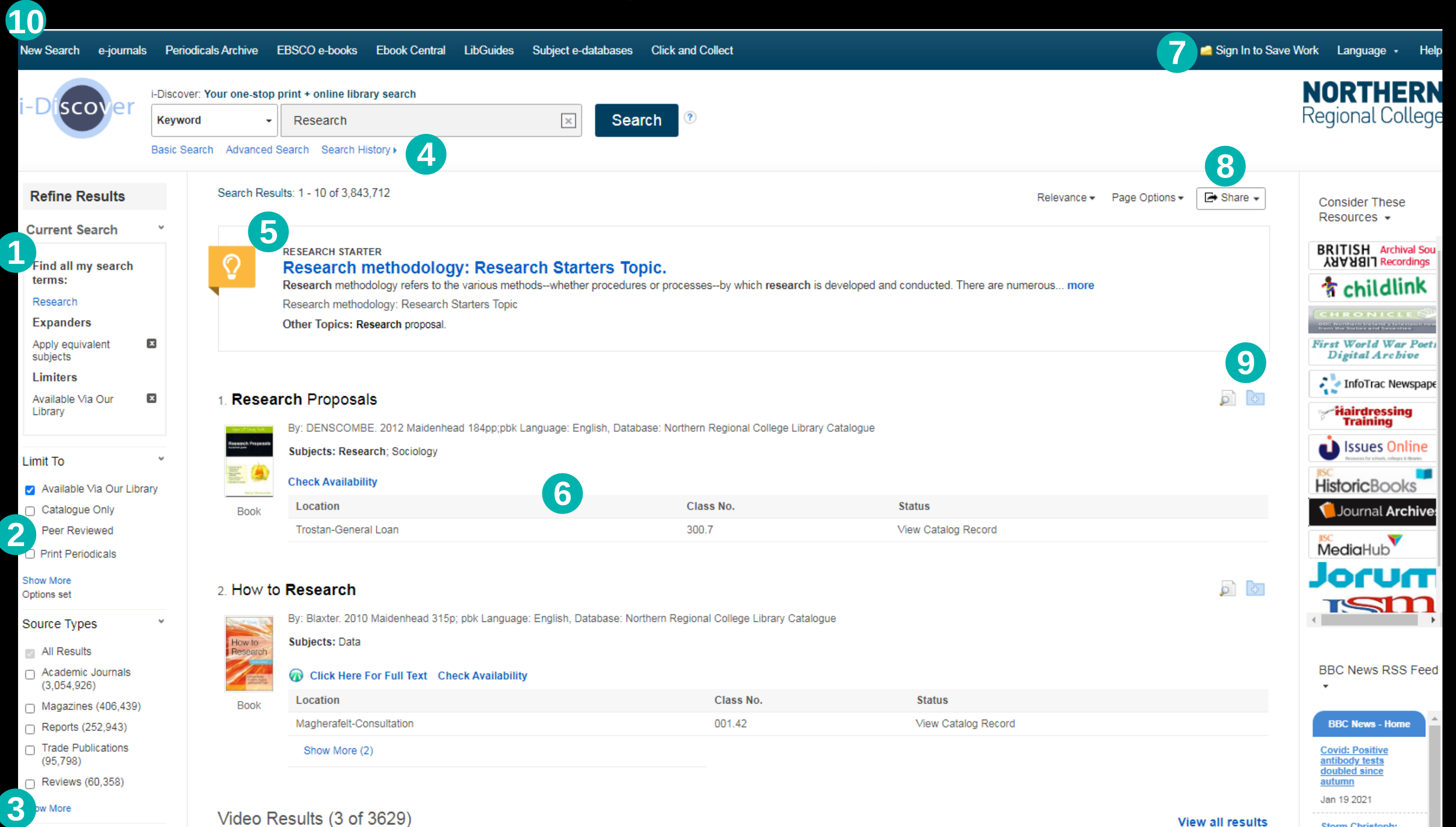
[i-Discover](#) also has links to other useful online resources in the top menu bar e.g. e-Books, Canvas, subject e-databases, and the Library's Click and Collect service (for requesting print resources).

[i-Discover](#) can be accessed via [NRCi](#), Canvas ([LibGuides](#) and [Student Hub](#)), and by the link in the pinned tweet on the Library's Twitter: [@nrclibraries](#)



Key features of i-Discover Discovery Service

Powered by EBSCO Discovery Service™



1

Current Search Criteria: Quickly view your current search selections and update your search results by removing selected items.

2

Limiters: Refine a search without navigating away from the results page.

3

Filters: Filter search results by resource type, subject, publication, publisher, language, geography and more.

4

Search History: View and combine past search terms and set up alerts to be notified of new articles.

5

Research Starters: Provides links to citable, authoritative summary articles for thousands of popular topics. Designed to assist users with their research, this feature was developed based on extensive studies with undergraduate and graduate students.

6

Library Catalogue Information: Basic overview of the resource, along with updated information for locating library materials is available on the search results, along with if the resource is available online.

7

Create an Account: Create a personal account to store your favourite articles to a personal folder and set your user preferences.

8

Share: Add your search to a folder, create an alert, and permalink options from this menu.

9

Preview and Add to Folder: Click on icons to preview or add a record to your folder without leaving the results page.

10

Menu Bar: Links to; a new i-Discover search, search exclusively in e-journals, search the two e-book providers, and as well as our Click & Collect service. Users can also access the Library's LibGuides page and subject e-databases from this menu.

Viewing the Detailed Record

i-Discover Discovery Service

Powered by EBSCO Discovery Service™

The screenshot displays the i-Discover Discovery Service interface. At the top, there's a navigation bar with links like 'New Search', 'e-journals', 'Periodicals Archive', 'EBSCO e-books', 'Ebook Central', 'LibGuides', 'Subject e-databases', and 'Click and Collect'. The main header area includes the i-Discover logo, a search bar with the text 'i-Discover: Your one-stop print + online library search', and a 'Search' button. Below the search bar, there are links for 'Basic Search', 'Advanced Search', and 'Search History'. The main content area is divided into several sections. On the left, there's a sidebar with a 'Detailed Record' tab and a 'How to Research' section. The 'How to Research' section contains a list of items with columns for 'Location', 'Class No.', and 'Status'. The main content area displays the detailed record for the book 'How to Research' by Blaxter. It includes fields for 'Language', 'Authors', 'Publication Information', 'Edition', 'Publication Date', 'Physical Description', 'Series', 'Publication Type', 'Document Type', 'Subject Terms', 'Notes', 'Other Authors', 'ISBN', 'Accession Number', and 'Database'. On the right side, there's a 'Tools' menu with options like 'Google Drive', 'Add to folder', 'Print', 'E-mail', 'Save', 'Cite', 'Export', 'Create Note', and 'Permalink'. The book cover for 'How to Research' is also displayed.

1 Click Here For Full Text

2 Check Availability

3 Find Similar Results using SmartText Searching.

4 How to Research

5 Tools

Location: Magherafelt-Consultation

Class No.: 001.42

Status: View Catalog Record

More Copies

Language: English

Authors: [Blaxter](#)

Publication Information: 2010 Maidenhead

Edition: 4th

Publication Date: 2010

Physical Description: 315p; pbk

Series: Open UP Study Skills

Publication Type: Book

Document Type: Book

Subject Terms: [Data](#)

Notes: "How to Research" is a bestselling, practical book that reassures the first time researcher by leading them systematically through the whole **research** process; from the initial meetings with a supervisor to critically evaluating their ideas, doing the **research** and finally writing up the project. This book includes vignettes to help readers relate to **research** examples and provides both methodological and process information. New features in this edition include: additional coverage on literature reviews; new material on changes in **research** ethics; more detailed information on the use of diaries, internet ethnographies and visual methods; and, increased coverage of mixed methodologies. "How to Research 4th edition" is an ideal resource for the first-time researcher doing a small-scale **research** project in the social sciences whether they are at university or in the workplace. It supports its readers as they develop their skills to become more experienced researchers.

Other Authors: [Hughes](#)
[Tight](#)

ISBN: 9780335238675

Accession Number: nrc.AAAA791670466718

Database: Northern Regional College Library Catalogue

Location	Class No.	Status
Magherafelt-Consultation	001.42	View Catalog Record

[Table of Contents](#)
[Author Information](#)
[Publisher Description](#)

Tools
Google Drive
Add to folder
Print
E-mail
Save
Cite
Export
Create Note
Permalink

- 1 Full Text Links:**
If the entire resource is available online, this link will direct you to the text.
When the full text is not available online, you can view which campus Library locations hold the physical version resource (see 2).
- 2 Location:**
This indicates the campus Library the resource is located, along with the Class No. which is where the book can be found on the shelves.
- 3 Find Similar Results:**
Click 'Find Similar Results' for a new list of results which are similar to the previous resource you were viewing.

- 4 Detailed Record:**
This page provides information on the resource you've selected, such as the author, date of publication, subject terms, abstract, and ISBN number.
Click on the author's name or a subject term for a new list of results by that author or containing that subject term.
- 5 Tools Menu:**
Allows users to share (via a permalink or email), print, save, cite (reference), or collaborate in Google applications.

Have questions?
Contact a member of Library staff.

E - BOOKS



&



As well as print books, the Library services provides access to a range e-books in a variety of subject areas for all staff and students at Northern Regional College. An electronic book (e-book) is a publication made available in digital format; there are just over 700 electronic books chosen to suit subject specific requirements. Login required; please refer back to 'Accessing Library Resources', page 3, for further details.

The College subscribes to two key e-book providers: (1) [Ebook Central](#) and (2) [EBSCO e-books](#). These may be accessed 24/7 anytime, anywhere, provided you have an internet connection and a compatible electronic device.

Our e-books offer flexible options for offline reading; including, downloading chapters, pages or the entire book.





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Ebook Central delivers ebooks from scholarly sources, including University Presses and other top publishers. This collection covers a wide range of subject areas including: **Arts, Business, Childcare, Construction, Education, Engineering, Health, History and Politics, Hospitality, Management, Law, Literature & Language, Social Sciences, Science and Technology.**

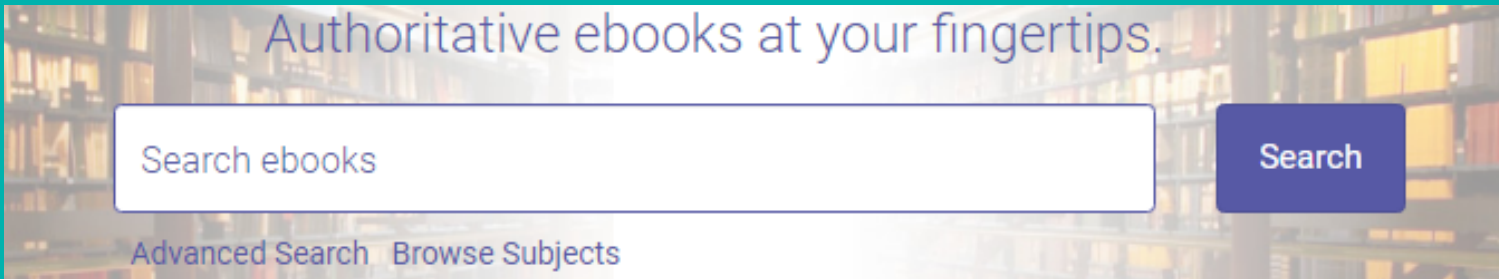
READ A BOOK ONLINE

You can read the book online by clicking on any of the following icons:



The book will then open automatically on your device.

SEARCH FOR A BOOK



You can search for books by entering a keyword, ISBN, author, title or other terms into the search box.

To refine your results, try Advanced Search.

DOWNLOAD THE BOOK

You can download the book online by clicking on the following icons:



A window will pop-up - fill in the information to download the book on your digital device.

CREATING CITATIONS

You can create a citation, in your choice of format, for an e-book by clicking on the following icon:



Cite Book

Citations are also included when you copy and paste text, and print pages and chapters to PDF.

CREATE A BOOKSHELF

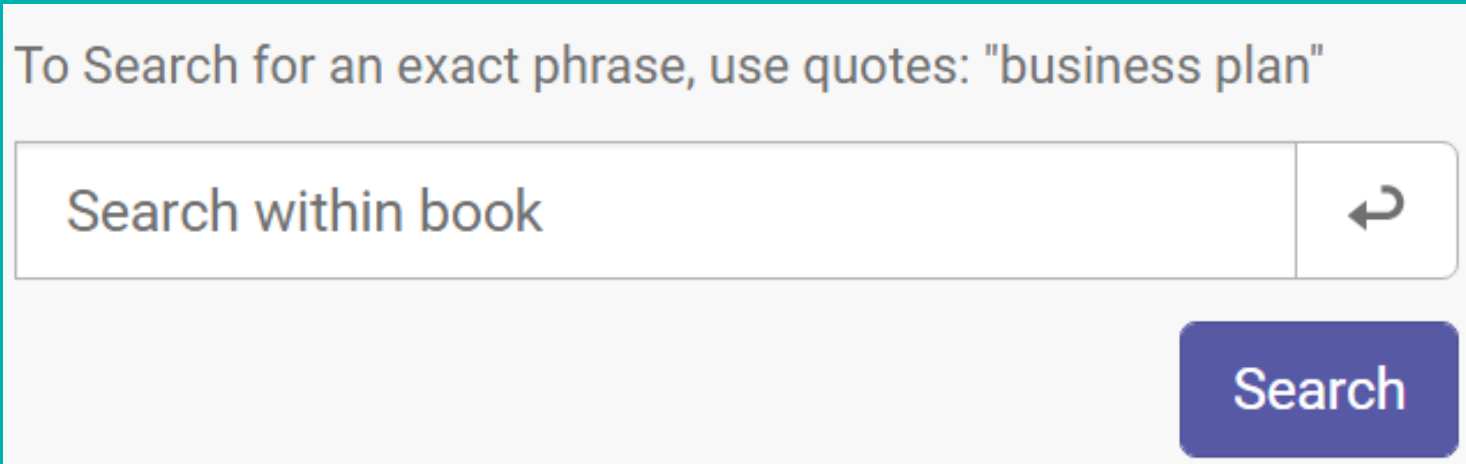
In your Bookshelf you can organise and share your research. Share a book or entire folder of books with others, and export the notes you have taken on a book.

In order to add books to your bookshelf you will need to be logged in. Click on 'Bookshelf' on the top navigation bar (top right).

SEARCH WITHIN BOOK

Search within the book by entering a keyword and clicking search.

You will then have a results list of all the pages that keyword appears on. Click on a page to be redirected to it in the book.





EBSCO ebooks

EBSCO Books provides online versions of printed books that Northern Regional College Library has purchased. This is a relatively new collection of e-books which continues to expand. Coverage is mainly in: **Animal Care, Business, Construction, Early Years, Education, English, Health & Social Care, Hospitality & Catering, Maths, Research, and Social Policy.**

READ A BOOK ONLINE

You can read the book online by clicking on the following icon:



PDF Full Text

CREATE AN ACCOUNT

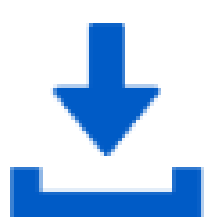
In order to download EBSCO e-books, you must create an EBSCO account using your College email address.

Creating an account will also enable you to add materials and save other searches from the Library's discovery service and online catalogue, **i-Discover**, e.g. e-journals, research starters, library print collection, other e-books etc.

DOWNLOAD A CHAPTER OR SECTION

Log in to EBSCO eBooks via your ESBCO College account in order to download.

You can download a chapter or section of the book by clicking on the following icon:



Full Download

SEARCH FOR A BOOK

Searching: **eBook Collection (EBSCOhost)**

Choose Databases

[Basic Search](#) [Advanced Search](#) [Search History](#)

You can search for books by entering a keyword, ISBN, author, title or other terms into the search box.

To refine your results, try Advanced Search.

CREATING CITATIONS

You can create a citation, in your choice of format, for an e-book by clicking on the following icon:



Cite Book

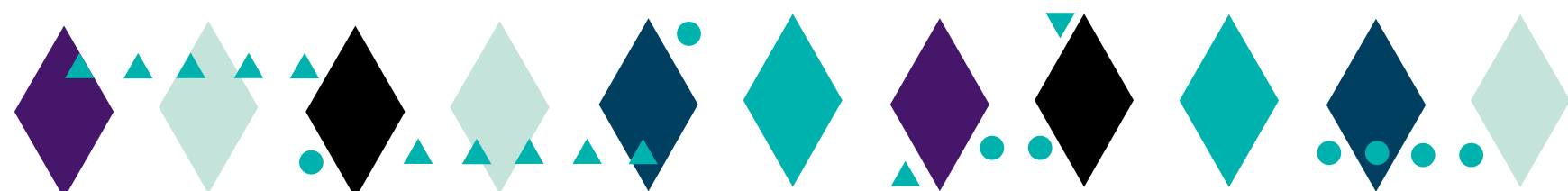
Citations are also included when you copy and paste text, and print pages and chapters to PDF.

SEARCH WITHIN BOOK

You can search within the book by entering a keyword and clicking search. You will then have a results list of all the pages that keyword appears on. Click on a page to be redirected to it in the book.

« [Contents](#) [Search within](#) [My Notes](#)

ACADEMIC E-JOURNALS



WHAT ARE JOURNALS?

These are sometimes referred to as magazines, periodicals or serials that are published on a regular basis such as weekly, monthly, bi-monthly or quarterly. Each journal issue will contain a collection of articles written by a range of authors on specific themes/topics pertaining to the subject matter of the publication.

As journals are published on a regular basis, the information contained within these articles is often more up-to-date than a textbook, which often takes longer to publish.

The Libraries have a wide range of full-text online and print journals.

[E-journals](#) are available online 24/7 with full-text access. The articles can be searched and accessed via i-Discover, the libraries online catalogue.

SUBJECT E-DATABASES



Northern Regional College Libraries hosts an electronic collection of resources often referred to as '[subject e-databases](#)' relating to a range of subjects available online.

Some e-databases are a collection consisting of a range of subjects that cover a wide range of curriculum areas e.g. [Academic Search Elite](#), whereby others are more subject specific e.g. [Anatomy & Physiology Online](#), [Hairdressing Training](#), and [SPORTDiscus](#) to name but a few.

E-databases may contain a range of information sources such as: full-text e-journal articles, e-books, case studies, video tutorials, interactive e-learning modules, quizzes etc.



Jisc FE VOCATIONAL LEARNING RESOURCES

These are innovative and engaging resources, activities, and interactive learning materials for the FE vocational sector, and support future employment demands.

JISC vocational resources are mapped to course curriculum and learning outcomes. These are made explicit with comprehensive coverage of the latest National Occupational Standards (NOS). Resources are mapped to NVQ, SVQ and forthcoming T-Level subject areas.



Construction.jisc.ac.uk

Level 2 and 3



EducationandChildcare.jisc.ac.uk

Level 2, 3 and 4



DigitalandIT.jisc.ac.uk

Level 3



Hairdressing.jisc.ac.uk

Level 1, 2 and 3 - Hairdressing

Level 1, 2 and 3 - Barbering



HealthandSocialCare.jisc.ac.uk

Level 2 and 3

NEW! Flipster®

'[Flipster](#) is an easy-to-use digital magazine newsstand for libraries and corporations. Your library's go-to resource for bestselling magazines' (EBSCO, 2021).



'[Flipster](#) is a new Library resource, which hosts popular subscriptions such as Conde Nest Traveller, Early Years Educator (EYE), Nursery World, Popular Mechanics to name but a few!

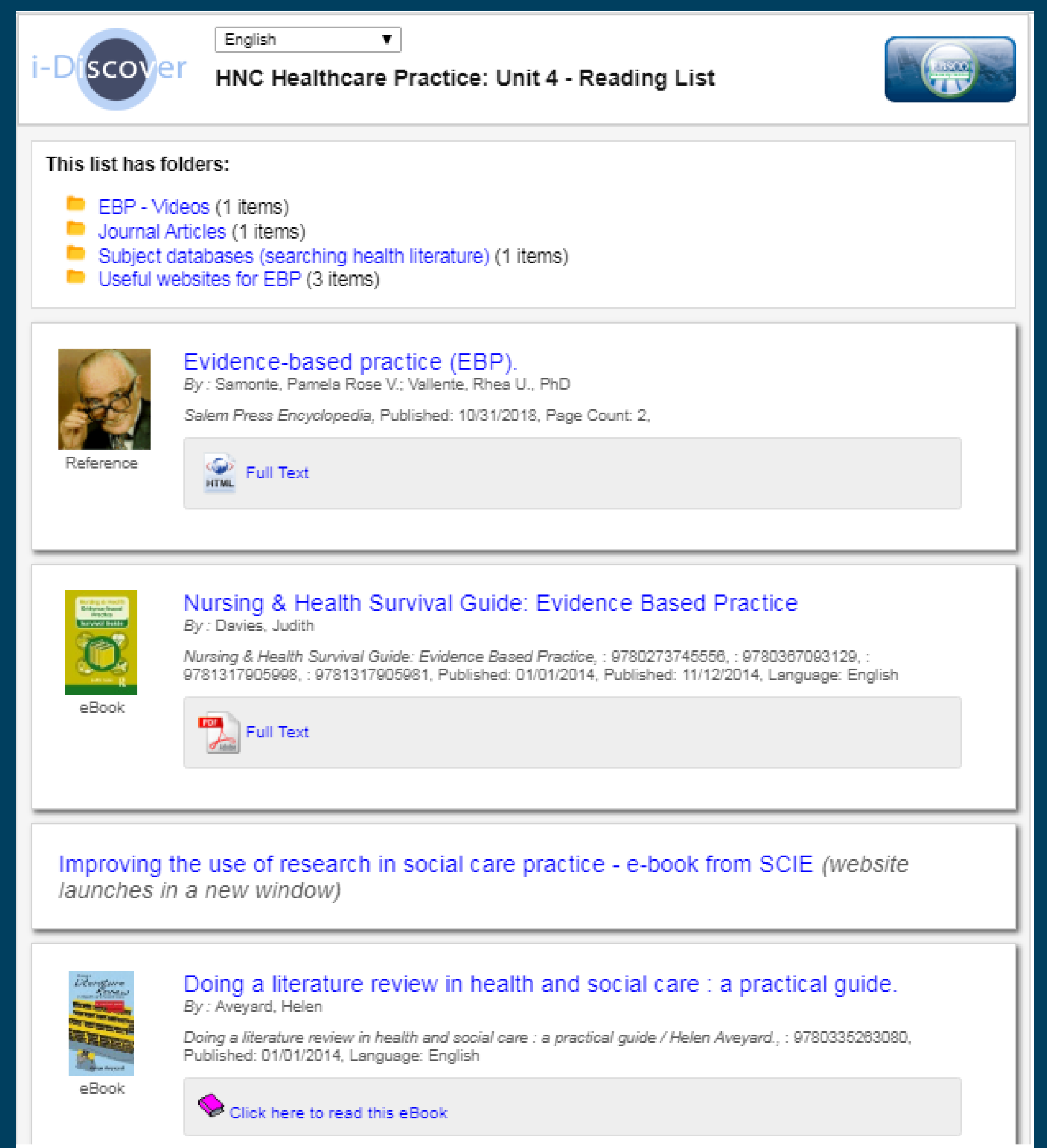
Please get in touch if there is a subscription you would like us to look into adding onto this newsstand.


Login required; please refer back to 'Accessing Library Resources', p. 3, for further details.

CURRICULUM BUILDER

[Curriculum Builder](#) is an innovative way in which you can create reading lists for your students and insert them within your course pages on Canvas. It is particularly useful in supporting the entire blended learning process.

To create reading lists a plug-in has been installed via Canvas, which is directly linked to [i-Discover](#) (the library's online discovery service). This provides access to all of the libraries print materials such as books, print journals and the majority of our online resource subscriptions (e.g e-books, e-journals, newspaper articles, videos etc). Enabling you to access the majority of the library's resources from the one place, saving you time.





i-Discover English 

HNC Healthcare Practice: Unit 4 - Reading List


This list has folders:

- EBP - Videos (1 items)
- Journal Articles (1 items)
- Subject databases (searching health literature) (1 items)
- Useful websites for EBP (3 items)

Evidence-based practice (EBP).
By : Samonte, Pamela Rose V.; Vallente, Rhea U., PhD
Salem Press Encyclopedia, Published: 10/31/2018, Page Count: 2,
Reference  [Full Text](#)

Nursing & Health Survival Guide: Evidence Based Practice
By : Davies, Judith
Nursing & Health Survival Guide: Evidence Based Practice, : 9780273745556, : 9780367093129, : 9781317905998, : 9781317905981, Published: 01/01/2014, Published: 11/12/2014, Language: English
eBook  [Full Text](#)

[Improving the use of research in social care practice - e-book from SCIE \(website launches in a new window\)](#)

Doing a literature review in health and social care : a practical guide.
By : Aveyard, Helen
Doing a literature review in health and social care : a practical guide / Helen Aveyard., : 9780335263080, Published: 01/01/2014, Language: English
eBook  [Click here to read this eBook](#)

LIBRARY WORKSHOPS



Using a PC - the basics

Microsoft Office basics including; Word, PowerPoint, Excel and Outlook. This workshop also covers how to upload work and save documents to your College OneDrive account, accessing and using our library webpages, as well as learning how to convert and print documents.

Subject e-Databases & JISC Vocational Online Resources

Accessing our digital information resources on and off Campus. This workshop can be tailored towards your subject area to discover useful e-databases, e-journals and websites related to your programme of study.

e-Books

How to access our College e-book platforms when on and off Campus. This workshop will cover how to search and browse, create a bookshelf and citations, and registering your own user account.

i-Discover - Online Discovery Service & Catalogue

This workshop will enable users to get the best use out of i-Discover, the library's Discovery Service. This service provides users with access to the College Libraries' entire collection – print catalogue, e-journals, e-databases, e-books, and multimedia – via a single entry point.

LIBRARY EXTRAS



Click and Collect

The Library offers a [Click and Collect](#), book request service. After browsing [i-Discover](#) to find the book you want, click on '[Click and Collect](#)' in the menu on [i-Discover](#) and complete the online form.

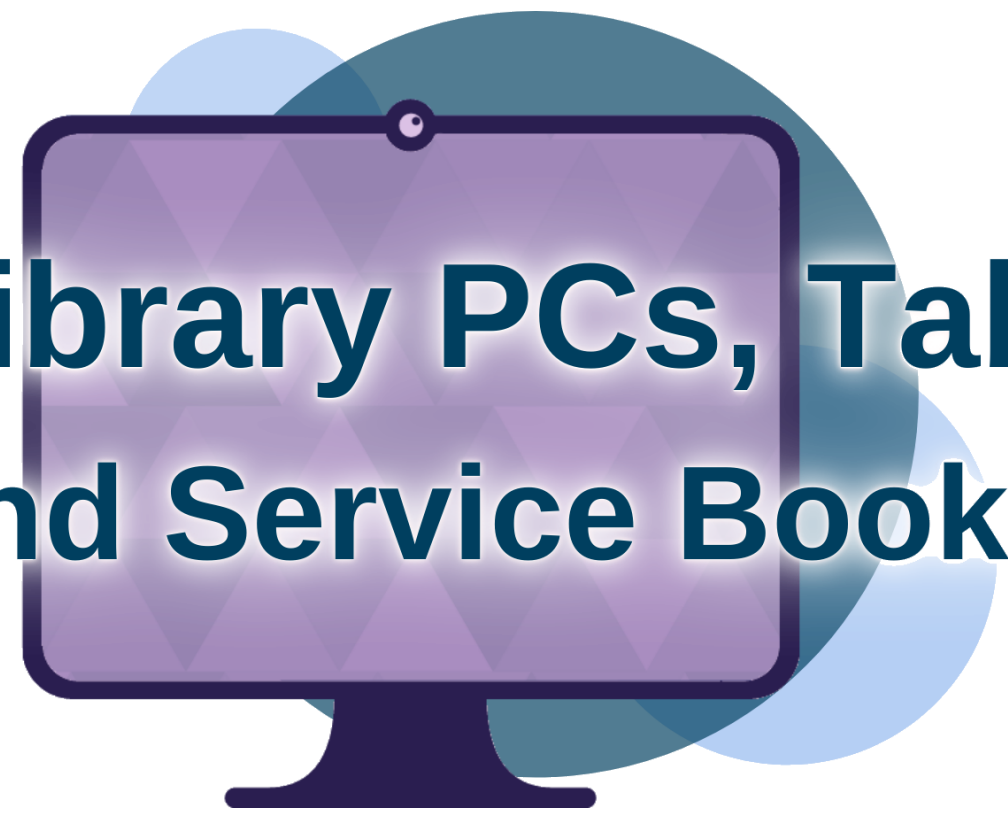
We'll email you when the book is ready to be collected from your chosen Northern Regional College Library.



Book Library PCs, Study Tables, and Services

Looking to avail of a Library PC, study area or service? The Library recommends to book in advance as during busier periods there could be limited availability.

Library PCs, Tables and Service Bookings



Book a Virtual Group Study Room

Remote learning doesn't mean that you have to study alone.

Book a [virtual group study room](#) through the Library; form found on LibGuides.

GET IN TOUCH

Library & Information Services Team

For more information on any of the Library's digital and information resources or to arrange a Library workshop, please contact us.

 Email: nrc.library@nrc.ac.uk

 Twitter: [@nrclibraries](https://twitter.com/nrclibraries)

 Instagram: [@nrclibraries](https://www.instagram.com/nrclibraries)

 YouTube: [NRC Libraries](https://www.youtube.com/NRC Libraries)

 Website: <https://www.nrc.ac.uk/college-life/library/>

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